

Data Destruction Certificate



Records Administration
2090 Parkway Office Circle
Hoover, AL 35244

This document hereby certifies that stored information or data (Data) as defined below, belonging to Regions Financial Corporation, its affiliates and subsidiaries, and legacy corporations, affiliates and subsidiaries, whether past, present or future, including but not limited to REGIONS FINANCIAL CORPORATION, REGIONS BANK, REGIONS BANK DBA REGIONS MORTGAGE, REGIONS MORTGAGE, REGIONS MORTGAGE, INC., MAGNOLIA FEDERAL BANK FOR SAVINGS, MAGNA MORTGAGE COMPANY, UNION PLANTERS PMAC, INC, UNION PLANTERS MORTGAGE, INC, LEADER FEDERAL, LEADER FEDERAL SAVINGS AND LOAN, LEADER FEDERAL BANK FOR SAVINGS, UNION PLANTER BANK, UNION PLANTERS BANK, N.A., UNION PLANTERS BANK, NATIONAL ASSOCIATION, AMSOUTH BANK, AMSOUTH BANK DBA AMSOUTH MORTGAGE (Regions), AMSOUTH BANK DBA REGIONS MORTGAGE, BLACKARCH SECURITIES LLC, HIGHLAND ASSOCIATES INC, ASCENTIUM CAPITAL, ENERBANK USA, SABAL CAPITAL PARTNERS and which contents are described below, including all hard copy files, digital file copies and associated metadata within the possession, custody or control of the Certifying Party and its service provider(s), have been destroyed in accordance with the National Institute of Standards and Technology (“NIST”) [Special Publication 800-88r1](#) Guidelines for Media Sanitization, transferred in accordance with Regions’ request as described below, or retained in accordance with the terms of the contract between Regions and Certifying Party as required under the exceptional circumstances described herein.

NIST SP 800-88r1 Guidelines Media Sanitization (<http://dx.doi.org/10.6028/NIST.SP.800-88r1>)

“Data” for the purposes of this certificate means any content, regardless of its format or media upon which it may be recorded, provided by, stored for or arising out of information supplied by Regions or a third party on behalf of Regions, which includes without limitation, all hard copy files, digital file copies, associated metadata, derivative documents and reports, and disaster recovery files.

The Certifying Party hereby certifies it has completed the following in relation to Regions Data (complete all that apply):

<input type="checkbox"/>	Clearing	Overwriting is an acceptable method of clearing. Overwrite media by using validated overwriting technologies/methods/tools.
<input type="checkbox"/>	Purging	Executing the secure erase firmware command on a disk drive and degaussing are acceptable methods of purging. Degaussing is not effective for optical media (e.g., CDs, DVDs).
<input type="checkbox"/>	Destroying	Can be accomplished using a variety of methods including, but not limited to, disintegration, incineration, pulverizing, shredding and melting. Optical media must be destroyed via pulverizing, shredding or incineration (must be reduced to white ash). Hard Copy (Paper) must be destroyed using crosscut shredders which produce particles that are 1 mm x 5 mm in size or smaller or pulverize/disintegrated using disintegrator devices equipped with a 3/32 in security screen.
<input type="checkbox"/>	Data Transfer	At Regions written instruction, the Data, to the extent requested, has been transferred to a Company authorized by Regions. A copy of the written request from Regions authorizing the transfer is attached here to. Except as transferred, the Data has otherwise been destroyed.
<input type="checkbox"/>	Data Retention	In accordance with the terms of the contract between Regions and Certifying Party OR Certifying Party’s Record Retention Policy (a copy of which is attached hereto), the Certifying Party has retained Regions Data. Within 30 calendar days of the end of the Retention Period the certifying party shall ensure the destruction of all Regions data in accordance with the NIST Special Publication 800-88r1 and provide certification of the same signed by an officer of the Certifying Party to Regions.

The data destroyed on this day is: Production Data Data Backup / Disaster Recovery

If the Production Data box is only checked above, Regions may reasonably expect all Backup / Disaster Recovery location(s) data destruction in accordance with the NIST SP 800-88r1 standard specified above within __ days from the date below.

On the ____ Day of _____, 20____, Regions Data described as _____

was removed according to the method(s) identified above and / or exceptional circumstances warranting other deletion methods as follows: _____

Signature

Requesting Party

Authorized Representative Name

Title

Date Signed

Signature

Certifying Party

Authorized Representative Name

Title

Date Signed